



REDCAR &  
CLEVELAND  
COLLEGE

**Minutes of the Special Meeting of the Board held on  
Tuesday 25<sup>th</sup> November 2008 at 5.00 p.m.  
at the College.**

**Present:**

Dr. Graham Hillier	(Chair)
Mr. Stephen Childs	
Mr. John Coulthard	(Vice-Chair)
Mr. Frank Connorton	
Mr. Richard Darling	
Mr. Gary Groom	(Principal)
Mr. Ged Flanagan	
Prof. Simon Hodgson	
Mr. Peter Nightingale	(Foundation Governor)
Mr. Andrew Percival	(Student Governor)
Miss Pat Rutherford	(Foundation Governor)
Miss Alys Tregear	(Staff Governor - Support)

**Apologies for absence:**

Cllr. Ray Goddard	
Rev. Bruce Harrison	
Mr. Rod Johnson	
Cllr. Joe Keenan	
Mr. George Ritchie	
Mr. Phil Smith	(Staff Governor - Academic)
Dr. Debbie Trebilco	

**Officers:**

Mr. David Stevenson	(Prof. Assistant/Clerk to the Board)
Miss Denise McFarlane	(Deputy Principal)

The meeting was quorate throughout.

**2254 Declarations Of Interest**

No interests were declared.

**2255 Minutes of the Board meeting held on 14<sup>th</sup> October 2008**

**The Minutes of this meeting were approved and signed as correct records**

Matters arising from these Minutes will be considered at the next ordinary meeting

## **2256 Membership**

The Professional Assistant reported to members that resignations had been received from Carl Brayfield and Rod Weston-Bartholomew. The resignation of Carl Brayfield had been reported to the P & N Committee, which had instructed the Principal to seek a further nomination from the Student Representative Council, in line with current practice. In respect of Rod Weston-Bartholomew, this resignation brought down the number of members from a current total of 21 members, on a transitional basis, to the statutory requirement of 20 members. No replacement would be sought, therefore.

It was also reported that as a result of consideration by the P & N Committee, it had been recommended that Ged Flanagan transfer from P & N to F & GP Committee, and that Alys Tregear take up the vacancy on P & N Committee. They had agreed to do so.

**The report was noted and the changes in membership approved.**

## **2257 Governance Self-assessment**

At a previous meeting the Board had approved the recommendation of the P & N Committee that the same process and documentation be followed for the current year as was used in the previous year with regard to the Board's assessment of its own performance.

The Clerk had therefore circulated the pro-forma to be completed in respect of 2008, together with the completed version agreed at the Board's meeting in the Autumn Term 2007, and its associated Action Plan, which had been monitored through the year by the P & N Committee.

Members considered in detail the previous documents before assessing their responses in respect of 2008. In addition they reviewed the Action Plan for 2007, with a view to the preparation of a similar document for 2008.

**It was agreed that the completed assessment and action plan for 2008 be passed to P & N Committee for monitoring throughout the year.**

**Action: Clerk**

*During the discussion Frank Connorton (6.40 p.m.), Peter Nightingale and Stephen Childs (7.05 p.m.) left the meeting. It remained quorate throughout and closed at about 7.30 p.m.*

## **2258 Date of Next Meeting**

**The next meeting is on Tuesday 16<sup>th</sup> December 2008 at 5.00 p.m.**

*David Stevenson*

*Clerk & Professional Assistant to the Board*

*Redcar & Cleveland College*

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