



**Minutes of the Special Meeting of the Board held on
Thursday 30th November 2006 at 5.00 p.m.
at the College.**

Present :

Dr G Hillier	(Chair) (Business Governor)
Mr R Darling	(Vice-Chair) (Business Governor)
Mr S Childs	(Co-opted Governor)
Mr J Coulthard	(Community Governor)
Mr G Flanagan	(Business Governor)
Mr G Groom	(Principal Governor)
Mrs S Hall	(Foundation Governor)
Mrs J Lewis	(Co-opted Governor)
Mr P Nightingale	(Foundation Governor)
Mr P Roe	(Business Governor)
Miss P Rutherford	(Foundation Governor)
Mr N Upton	(Business Governor)
Mr G Watts	(Staff Governor)

Apologies for absence :

Prof B Hobbs	(Co-opted Governor)
Mr G Ritchie	(Business Governor)
Mr P Smith	(Staff Governor)
Cllr P Todd	(Local Authority Governor)
Cllr J White	(Local Authority Governor)
Mr M Wyke	(Student Governor)
Mr D J Stevenson	(Professional Assistant to the Board)

Officers :

Miss D McFarlane	(Deputy Principal)
Mrs. L. Kettlewell	Acting Clerk

Leave of absence :

Mr R Johnson	(Business Governor)
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The meeting was quorate throughout.

Part A – For Publication

2044 Membership

i) Appointment and Welcome

It was noted that the Student Council had nominated Michael Wyke as their representative to the Board meeting.

Mr Wyke's nomination as Student Member was formally ratified by the Board, for a period of four years or until such time as he ceases to be a student.

ii) Rod Johnson

It was reported to the last meeting of the Board that Rod Johnson was seeking to resign due to business commitments: the Board had proposed to him that he take a period of leave of absence before re-considering his position. He had agreed to do this. As a consequence, he will remain in membership of the Board and its Committees but will not attend until he returns from this period of leave.

Noted

2045 Declarations of Interest

Members present were asked to declare in advance any matters on the agenda in which they had an interest.

No interests were declared.

2046 Minutes of the Board meeting held on 26th September 2006

The Minutes of this meeting and any matters arising will be considered at the next ordinary meeting of the Board

2047 New Build Arrangements

In view of the commercial sensitivity of these matters, the minutes of this item are recorded in Part B, and are not for publication

2048 College Self-Assessment Report

The Principal tabled details of the College's self-assessment report including the draft Executive Summary. He explained that a different procedure had been used this year, and that there is a revised reporting structure through the newly-formed Quality & Standards Committee. The curriculum grades are currently being validated and after being ratified by the Q&S Committee will be brought to the Board on 18th December. A number of members of the Committee had had the opportunity of participating in the validation process which is proving to be more collaborative than previously and very effective.

There was a detailed discussion over various aspects of the Report and it was reported that the College Inspector in October 2006 had noted how far the College has progressed since the 2004 Inspection and that its capacity for improvement is graded as 1. The grade for Leadership & Management is now a strong grade 3 and the College is working towards gaining grade 2 at the next inspection. According to the AAV, many suggested improvements are already underway and the Chair suggested quantifying these. Stakeholders remark that the College are highly responsive and value for money. Partner schools perceive that communications with College are much improved.

The Governance self-assessment would be undertaken at the end of the Summer term with a view to its being a part of the 2006-07 overall report. The Chair requested that all Governors will complete at least 2 Governor training modules by the end of this year.

2049 Date of Next Meeting

The next meeting is on MONDAY 18th December 2006 at 5.00 p. m.