



REDCAR &
CLEVELAND
COLLEGE

**Minutes of the Meeting of the Board held on
Monday 7th February at 5.00 p.m.
at Gisborough Hall**

Present:

Dr. Debbie Trebilco	(Chair of meeting) (Chair, F & GP)
Mrs. Angela Foster	
Cllr. Ray Goddard	
Mr. Gary Groom	(Principal)
Mr Daniel Hall	(Student Governor)
Rev. Bruce Harrison	
Dr. Graham Hillier	
Mr. Tony Hobbs	
Prof. Simon Hodgson	(Chair, Employment)
Mr. Rod Johnson	(Chair, Audit)
Mr. John Lowther	
Miss Pat Rutherford	(Foundation Governor)
Ms Kath Taylor	
Miss Alys Tregear	(Staff Governor - Support)
Mr Andrew Twineham	
Mr Colin Vaux	(Foundation Governor)

Officers:

Miss Denise McFarlane	(Deputy Principal)
Mr. David Stevenson	(Clerk to the Corporation)

Apologies for absence:

Mr. John Coulthard	(Chair; Chair, P & N, & Rem)
Mr. Peter Nightingale	(Foundation Governor)
Mr. Phil Smith	(Staff Governor - Academic)

The meeting was quorate throughout.

PART A – FOR PUBLICATION

2543 Membership

i) Student governors

The Clerk reported that Daniel Hall had been elected as student governor, and he was welcomed to his first meeting. It was also reported that Jasmine Craggs had decided to submit her resignation. Luke Graham had also been

nominated during the student election process, and it was agreed that he should be appointed to the resultant vacancy.

ii) Sir Wm. Turner Foundation Governor

It was also reported that the Sir Wm. Turner Foundation had determined to take up the option of its third place on the Board, and that it had nominated Colin Vaux. Colin was also welcomed to his first meeting

It was agreed that

- i) Luke Graham be appointed with immediate effect as student governor for a period of four years, until 6th February 2015, or until such time as he ceased to be a student at the College; and**
- ii) that Colin Vaux be appointed as a Foundation Governor for a period of four years, until 6th February 2015.**

2544 Declarations of Interest

No interests were declared.

2545 Minutes of the Board meeting held on 14th December 2010

The Minutes of this meeting were approved and signed as a correct record.

2546 Matters arising from previous meetings

None

2547 Focus on The Political Agenda – Gary Groom

The Principal made a presentation in which he outlined for discussion the various plans, announcements, trends and implications of recent government and other relevant considerations, having previously circulated two key documents from the YPLA and BIS (SFA).

In the presentation the Principal summarised previous strategic reviews, and provided an up-date on current activities, including progress locally on the shared services considerations. Deriving from the new Education Bill, the proposed revised delivery mechanisms were explained, with an explanation of the status of each. Members also considered a range of other issues, including the introduction of the Education Funding Agency, which would replace the YPLA but encompass the funding of schools as well as 16-19 provision. The loss of EMA funding was confirmed and an indication also given of the effect of a significant reduction in entitlement funding, which members considered would potentially have a serious detrimental effect on student support arrangements, particularly when taken alongside the loss of EMAs.

Reference was also made to proposals in respect of BIS-led adult education funding, including the disappearance of the Train to Gain provision in favour of apprenticeship routes. Much of any additional 19+ work would now be based on bidding processes.

The report was noted, as a basis for discussion during the following strategic planning considerations

2548 Report of Chief Executive/Principal

(i) Health & Safety

A summary report had been circulated, and detailed information provided in attached appendices. There were no reportable incidents, and 5 non-reportable incidents, identified in the Appendix, with 2 near-miss reports.

The report was noted.

ii) Briefings and Actions

The strategic planning discussions planned for the following day will cover the items typically included in this section of the report.

iii) Financial Report

A report was provided, with explanatory notes attached, similar to the information given to the meeting of the F & GP Committee, reported in its attached Minutes, showing the summary financial position to the end of November 2010. This report was discussed in detail during consideration of item 2552

Sections (iv), (v) & (vi) of this report are not for publication, and are recorded in Part B of these Minutes

Pat Rutherford left during this item. The meeting remained quorate.

vii) Outward Collaborative Provision (OCP)

Details were given of individual providers, and the range of learners and courses and contract values involved with each provider. Detailed information was provided in respect of the quality assurance process.

A report of OCP monitoring was also given for each provider which identified the outcomes of the visits and proposed actions, together with the planned schedule of further visits. The under-performance of some providers had caused a re-positioning of the associated work.

The detailed information in the Principal's report is not for publication

viii) Freedom of Information requests

It was agreed at the previous meeting that this would be a standard report from the Principal. No requests had been received since the last report.

The report summarised the current financial position and made reference to a more detailed action plan considered at length by the F & GP Committee, and reported in its Minutes, circulated with these papers. F & GP Committee will continue to monitor the position closely and report to the Board as required.

The Report of the Chief Executive & Principal was discussed and noted, with any actions as shown against each item.

2549 Educational Maintenance Allowances (EMAs)

The Principal had circulated a report which identified the position of the College in response to the decision of the Government to discontinue EMAs in favour of a College-managed Discretionary Learner Support Fund (DLSF), with the associated costs of in-college administration. This would not be a direct 'cash in hand' support for students, and its value was not yet known.

The College had undertaken a survey with learners to seek to discover the potential impact of this change. There are currently 396 learners in receipt of EMA. Of these 7% indicated that they would still come to College, 49% would still come to College but would find it difficult, and 44% would not consider coming to College.

The College already operates its own hardship fund, which does not cover transport costs for the 16-18 group. It is hoped that the new DLSF will be more relaxed in its provisions. There is also concern that travel concessions provided by the Borough Council may end.

As soon as details of DLSF are made known, together with the Borough Council proposals, a further report will be prepared.

It was agreed that a further report be presented to the Board as soon as further information becomes available.

Action: Principal

2550 Local Developments

The Principal had prepared a report outlining developments in a more local context, which more specifically addressed issues relating to 14-19 provision. This would be considered in detail at the strategic planning meeting.

2551 Link Governor feedback

Other than Bruce Harrison's continued contact, no other visits had taken place since the last meeting. Bruce Harrison indicated that through his more regular attendance the chaplaincy arrangement had now increased to four persons visiting twice per week, and that both staff and students had taken advantage of this facility.

2552 Minutes of F & GP Committee – 25th January 2011

The Minutes of this Committee had been circulated and were presented by Debbie Trebilco, Chair. Reference was made to a potential deficit and the actions being taken to address the situation. The intention was rather to grow income than cut costs, at this stage. The positive and innovative actions of college management were noted. The Board noted the discussions which had taken place in the context of 'Scenario Planning' and that the Committee would continue to monitor progress.

These Minutes were adopted.

2553 Determination of Confidentiality of Business

It was agreed that the detail in the Principal's report in sections (iv), (v) and (vi), and of the Outward Collaborative arrangements should not be published.

2554 Date of Next Meeting

Tuesday 29th March 2011 at 5.00 p.m. at the College

2555 Code of Conduct summary

A summary of the Code of Conduct and the 'Nolan' principles had been circulated. It is a standing report on the agenda of each Board meeting to remind members of their duties and responsibilities.

David Stevenson, Clerk to the Corporation

Redcar & Cleveland College

david.stevenson@synergybroadband.co.uk, 07973 934257



REDCAR &
CLEVELAND
COLLEGE

**Attendance at the Strategic Planning Meeting of the Board held on
Tuesday 8th February at 8.45 a.m.
at Gisborough Hall**

Present:

Dr. Debbie Trebilco	(Chair of meeting) (Chair, F & GP)
Mrs. Angela Foster	
Cllr. Ray Goddard	
Mr. Gary Groom	(Principal)
Mr Daniel Hall	(Student Governor)
Rev. Bruce Harrison	
Mr. Tony Hobbs	
Prof. Simon Hodgson	(Chair, Employment)
Mr. John Lowther	
Miss Pat Rutherford	(Foundation Governor)
Mr. Phil Smith	(Staff Governor - Academic)
Ms Kath Taylor	
Miss Alys Tregear	(Staff Governor - Support)
Mr Andrew Twineham	
Mr Colin Vaux	(Foundation Governor)

Officers:

Miss Denise McFarlane	(Deputy Principal)
Mr. David Stevenson	(Clerk to the Corporation)

Apologies for absence:

Mr. John Coulthard	(Chair; Chair, P & N, & Rem)
Dr. Graham Hillier	
Mr. Rod Johnson	(Chair, Audit)
Mr. Peter Nightingale	(Foundation Governor)