

Break through into something new!

General College Information



REDCAR &
CLEVELAND
COLLEGE



Find out everything you need to know about studying at Redcar & Cleveland College

Information contained in this guide was correct at the time of publication. Redcar & Cleveland College reserves the right to make amendments in the spirit of implementing improvements.

The facilities you need



Built Environment

Our construction craft programmes benefit from new, fully equipped workshops within the Built Environment area, giving you access to a wide range of resources covering construction crafts and technical/professional programmes.

There is a specialist gas training and assessment centre along with modern classroom facilities for conventional qualifications and programmes for employer engagement.



Hair, Beauty and Holistics



Our staff are all professionals who have had experience working in all aspects of the industry.

Therefore, all teaching and learning is based on real life experience and focuses on the skills needed to gain employment within the Hair, Beauty and Holistic world. Our facilities are second to none. Hair, Beauty and Holistics students can benefit from not



only learning their skills in our fully equipped state-of-the-art training salons, but also get to experience real work in TS10 Hair Salon and Beauty Spa. This offers a stylish, luxurious, five star commercial salon environment, which enables the learner to gain real work experience, as well as gaining invaluable skills in using and retailing high quality professional products such as L'Oreal, Eve Taylor, Creative and St Tropez.

Sports facilities

Sport and exercise students will have full use of the fitness suite, full sized sports hall, full sized outdoor sports pitches, modern changing facilities and the latest fitness testing equipment. Students will also be offered the opportunity to take part in a variety of sporting activities (over lunch, or after college) with a view to improving their fitness level,

muscle tone and exercise technique. Activities include body toning, circuit training and 5-a-side football. Students who demonstrate a keen interest in football may wish to join the college football team.



d to succeed



All PCs have internet, email and Microsoft packages plus electronic resources allowing you to access the relevant and up-to-date information, online databases, e-books and online reference material.

Learning Resource Centre

Our experienced staff are available to assist you in finding the materials you need in the Learning Resource Centre. There are quiet study booths as well as small tables for group discussion. The resources include 56 PCs with the latest software to help you with your study, including specialist software packages for your course.

All students attend an induction that is tailored to your learning needs and studying/research you will be undertaking. Daily newspapers and journals are available plus photocopying, scanning and printing facilities.



“Combining state-of-the-art technology that's widely available with bright and fresh rooms to study in means the college is the perfect place to study”

Julie Maxwell
ILM Diploma Level 5

Engineering

Up-to-date engineering workshops and science laboratories are available within the college to support full-time and part-time programmes, including a new fabrication, welding and machinery facility.



A Higher Education Centre

A whole new world of learning and qualifications has been opened up for adults in Redcar & Cleveland.

In 2010, Redcar & Cleveland College opened its new £3.5m Higher Education Centre, sponsored by Teesside University and the Sir William Turner Foundation, bringing university-standard facilities and learning to the area for the first time ever.

Built on the College's campus in Corporation Road, Redcar, the prestigious development means local people can study for a degree or other higher-level

qualifications without the costs and inconvenience of travelling to university. Redcar & Cleveland College is ideal for adult students who wish to study higher education programmes in a flexible, friendly, safe and welcoming environment.

Modern and accessible learning provision

The HE Centre is equipped with the best teaching and learning resources available, including a 250-seat lecture theatre with advanced audio visual technologies, dedicated ICT, specialist engineering workshops and learning resource facilities exclusively for the use of higher-level students.

Dedicated environment

The Centre, housed in a separate wing from the FE College students, is spacious, comfortable and conducive to study.

Its dedicated environment for higher education students features relaxation areas and quiet study zones, allowing you to make the most of your time in the Centre.

Secure, safe on-site car parking is available to all students, as is access to the College's main leisure facilities, including hair and beauty salons, a sports and fitness centre and refectory with a Costa Coffee shop.



for 21st Century Learning

Library Learning Centre

As a student, you will have access to our HE Library Learning Centre. This area is the perfect venue for reading reference materials, using IT equipment to complete assignments, sourcing helpful books from the library and studying in peace and quiet. For Teesside University partnership courses, you will also have access to their extensive learning facilities, both at their Middlesbrough campus and online.

Redcar's HE Library Learning Centre features facilities designed specifically to enhance the team working elements found in many higher and degree level courses. These include team study pods and enhanced ICT facilities.

Within the Library, students can utilise netbooks and laptops to access e-resources and HE specific resources to aid their studies. Some resources can be accessed 24 hours a day via our online catalogue.

Cutting edge technology

The Centre is packed with some of the most advanced and cutting-edge technology available, including robotic and process technology, ICT and sports science equipment.

Students will utilise specialist facilities and equipment within their study areas, including:

- Didactic modular IPC-200 Industrial Process control rig
- ABB industry standard robotic arm

- Dedicated NEBOSH room for health and safety training
- High specification Fitness Pro Wellness Technology equipment for students on sports courses.

New Centre
Sponsored by:



A new direction for school leavers

Enrol for courses starting in September

Don't worry if you've not fully decided what you would like to do in September. Come and talk to our friendly staff about the dazzling range of full-time vocational courses and Apprenticeships available to you at Redcar & Cleveland College. With our fantastic facilities and lots of support, we'll help you gain the skills you need to achieve your goal.

**See our Full-time
Prospectus for all courses.**



Foundation Learning Employability

The Foundation Learning Employability Programme offers learners a fantastic opportunity to develop their employability skills. Learners have the chance to experience a variety of interesting work placements at places such as Redcar and Cleveland Council, local hairdressers, shops and garages. They also have the opportunity to study on a variety of accredited courses that will help them to develop their skills for life, eg Literacy, Numeracy, NOCN Progression Awards, the BTEC Award in Work Skills, Health and Safety and the CIEH Food Hygiene programme. There are also regular trips, events, and visiting speakers to further enhance the learning experience and to ensure progression onto exciting courses or into employment.

Apprenticeships

Apprenticeships are designed to provide young people with relevant, practical and vocational training, enabling progression in their chosen industry.

**See page 12
for full details.**



Open evening

A great opportunity to come and speak to tutors and current students, find out about our wide range of courses, and see our excellent facilities.

**Wednesday
22 February 2012
5.00pm – 8.00pm**



We ♥ our students

You'll ♥ our great benefits for full-time students in 2011/12!



We've put together a great package of benefits for **ALL students aged 16-18 studying full-time at Redcar & Cleveland College in 2011/12** including:

- **Cash allowances**, (£10 per week minimum - £30 per week maximum) or £1,200 in total for the year.*
- **Financial support** with uniforms, kits, tools & equipment, books, trips and visits.*
- **Support with childcare costs** for those attending college aged 16-19.
- **Free travel for all to and from college** using the college coach-link, with buses running homebound throughout the afternoon.
- **Free half price bus pass** for use on local transport for all.
- **Cut-price** lunchtime specials and meal deals.
- **Free** internet access.
- **Free** black and white printing throughout college.
- **Free** gym membership with personal training available.
- **Free** use of college sport and leisure facilities.
- **Free** Enterprise & Business Development training programmes.**
- **Opportunities** to participate in national competitions, awards and trips.
- **Free** specialist workshops for help with applications for university and jobs.

- **Specialist support** from outstanding tutors and support staff throughout your time at college.

To find out more about these benefits and the great range of courses on offer at the college contact **Student Services** on **01642 473132** or visit **www.cleveland.ac.uk**

*This is subject to financial status and previous EMA receipts for returning students. A guaranteed bursary of £1,200 will be given per year for young people in receipt of income support, with disabilities or who are in, or about to leave care.

**dependent on main programme of study.

What our students ♥ about us:

"I feel education has so much to offer me now and I have the college to thank for that."

"The tutors are always ready to help and give assistance when you need it."



Training for your work

Business

Redcar & Cleveland College's Business Training Solutions can offer the support that you need. Whether your business is large or small, we have an extensive range of courses that will benefit you.

We can improve your business by providing business training and help with identifying staff training needs. Whether you require a course from our Business Training portfolio or require a more customised training programme, please contact:

Business Training Solutions 01642 513200

Apprenticeships

Our Apprenticeship courses turn people into talented and skilled employees who can be a true asset to your business.

See page 12 for full details.

NVQs in the Workplace

Develop your staff, invest in their training, build your business and be more competitive.

If you are based in the North East region, you may be entitled to some funding to train your employees. This applies to individuals who are 19 years or over and do not have five A-C GCSE qualifications or equivalent.

The following may be funded through NVQs in the workplace:

- First full NVQ level 2 qualification
- First full NVQ level 3 qualification for those aged 19-24 or ex-service personnel eligible under the Ministry of Defence Initiative
- First full level 3 qualification for those who start a level 3 without previously achieving a level 2 qualification
- Literacy and Numeracy qualifications
- Temporary Agency Workers undertaking a re-skilling qualification at either full level 2 or full level 3.

NVQs available

- **Accountancy** L2 & L3
- **Beauty Therapy** L2 & L3
- **Brickwork** L2 & L3
- **Business Administration** L2 & L3
- **Carry and Deliver Goods** L2 & L3
- **Chemical, Pharmaceutical and Petrochemical** L2 & L3
- **Child Care and Learning Development** L2 & L3
- **Cleaning and Support** L2
- **Construction Maintenance Operations** L2*
- **Construction Operations – Drainage Construction** L2
- **Construction Operations – Structural Concreting** L2

- **Construction Site Management** L4
- **Construction Site Supervision** L3
- **Construction Technicians** L3
- **Customer Service** L2 & L3
- **Driving Goods Vehicles** L2 & L3
- **Dry Lining** L2
- **Fitted Interiors (kitchen and bedroom fitting)** L2
- **Food and Drink Service** L2
- **Hairdressing** L2 & L3
- **Housing** L2 & L3*
- **ILM Management** L3
- **ILM Team Leading** L2
- **ITQ** L2 & L3
- **Joinery (site and bench)** L2 & L3
- **Local Environmental Services** L2 & L3*
- **Maintenance Operations** L2*
- **Multi-skilled Hospitality** L2
- **Painting and Decorating** L2 & L3
- **Performing Engineering Operations** L2
- **Performing Manufacturing Operations** L2
- **Personnel Support and Management** L3
- **Plant Maintenance** L1, L2 & L3
- **Plant Operations – Plant Operator** L2
- **Plant Operations – Attachments** L2
- **Plastering** L2 & L3
- **Professional Cookery** L2
- **Retail Skills** L2 & L3

force

- Road Building – Bituminous Paving (machine) L2
- Road Building – Planing (machine) L2
- Road Passenger Services L2
- Skills for Life L1
- Spa Therapy*
- Specialised Plant & Machinery Operations L2
- Sport and Recreation (instructing exercise and fitness) L2
- Surveying L3
- Vehicle Driving L2



- Wall and Floor Tiling L2 & L3
- Warehousing L2
- Wood Machining L2
- Wood Occupations L2 & L3

* Subject to Approval

The College can deliver all NVQs that it has approval for at levels 2, 3 and 4. If the NVQ you require is not listed above, please contact us to see if we can deliver it for you. However, for some qualifications at higher levels, an employer contribution may be required.



Finance explained

How much will it cost?

Fees are given alongside each course in this guide, including: course, registration, exam and certificate fees. Course fees and charges may vary for overseas students – please contact us for advice.

Will I have to pay for my course?

Tuition fee remission (excluding exam and other fees) may be available if you receive certain benefits, as below:

- Income based Jobseekers Allowance
- Work related Employment Support Allowance

Tuition fee remission may also be available to those taking learning aims that are funded as basic skills. Evidence of your benefit will be required at the point of enrolment.

Note: Full cost and Higher Education courses will not be eligible for fee remission, discounts or instalment payments.

Level 2 entitlement (over 19s)

Whatever your personal or financial circumstances, some courses may still be free of charge. If you are aged 19 or over and are studying for a first full level 2 qualification, you will not need to pay any tuition fees. In some cases this could be entry or level 1 courses, where a learner has an entitlement to a full level 2 qualification and where they need a step up from basic skills in order to progress to level 2.

Subject to meeting eligibility requirements you may also be able to apply to the learner support fund for assistance with other fees.

Level 3 entitlement (19-24 year olds)

If you are aged 19-24 and following a first full level 3 qualification, you will not need to pay any tuition fees. Subject to meeting eligibility requirements you may also be able to apply to the learner support fund for assistance with other fees. If you are aged over 24, you may still be eligible for the level 3 entitlement if you do not already hold a qualification higher than a level 1 and your course is not available at level 2 or this is deemed as the appropriate route of study for you.



Army FE Bursary

If you see your future career in the Army, find out about the financial rewards available through the bursary scheme.

Learner Support Funds

The College has learner support funds which can provide financial support if you are on a low income. Funds can be made available to help with the cost of registration and/or examination fees, books, equipment, travel and childcare. As these funds are limited, we recommend that you apply as early as possible in your course if you think you could benefit from this support.

Please note that awards are means tested and that we require evidence of household income.

Fees

You will be required to pay for courses, registration and exam fees at the time of enrolment. This can be in cash, by cheque, credit or debit card. If your employer is paying your fees the College will need to see a letter of authorisation at enrolment.

Easier payment

We want to make it as easy as possible for you to pay for your studies. Tuition fees can be paid in three equal instalments if your tuition fee is more than £150. The first payment plus a £10 administration charge, plus all other costs, must be paid at the point of enrolment.

Two further payments will become due on 15th October and 1st December. Please note that this service does not include registration, exam, residential or other course fees, which must be paid at enrolment.

Instalment payments do not apply to full cost and Higher Education courses.

For further information please contact:

Student Services
01642 473132

Childcare Provision

Redcar & Cleveland College offers nursery provision in partnership with local day nurseries, as well as other childcare providers.

We may be able to offer a number of free or partly funded places to students who are in receipt of certain benefits or who are experiencing financial hardship.

Note that awards are means tested and subject to applicants meeting eligibility criteria.

Care to Learn

This scheme aims to meet the childcare and additional travel costs of young parents under the age of 20 years. For more information about this fund or to request an application form, call: Care to Learn helpline 0800 121 8989, or visit www.direct.gov.uk for more information.

“We want to make it as easy as possible for you to pay for your studies.”

Skills for Work

Fast-track training for a wide choice of careers: Award or Certificate in Training and Skills for Work

Our Skills for Work programme offers a range of short courses, which have been specially designed for people who are unemployed and who are seeking skills and qualifications to secure an interesting and well paid job. The courses provide an opportunity to develop the skills and knowledge that will help you look for work, make job applications and apply for work in your chosen career area:

Improvement of employability skills

English and literacy skills

Maths and numeracy skills

Increased range of vocational skills

Preparing for interviews

Career planning

Recognising of employment opportunities

Real progression opportunities to higher level programmes

Real progression opportunities to employment

The opportunity to gain work experience

Confidence building

There is a wide choice of subjects to choose from including: construction trades, ICT, retail, sports and leisure, as well as options to help you in career planning and interview skills.

Your options will be discussed at a guidance interview prior to starting the course. Successful completion of the required number of units will result in you achieving either the Award or Certificate in Training and Skills for Work. The Award can be achieved in about 4 weeks and the Certificate takes up to 12 weeks. You can then move straight into paid work in your chosen career, if a suitable vacancy arises. Alternatively, you can continue your training and gain further qualifications.

Courses start on a weekly basis and are held at the College's



main building on Corporation Road, which is easily accessible by public transport or car. There is also free, safe car parking on site for students.

Those eligible for a place on the Skills for Work programme must be referred to the College by an appropriate Agency, for example Jobcentre Plus. To find out more, please contact Sue Roebuck in Student Services **01642 777230**.



Services to help you along the way

Student Services

Student Services is open all year and will provide you with a wide range of information and support services. Make this your first port of call for course information, welfare advice, financial support and childcare support.

Careers Guidance and Welfare Advice

Staff can also offer information, advice and guidance relating to careers, job search, training, further and higher education.

All students have access to computerised careers information, and paper-based resources.

Call us now for an appointment on **01642 473132**

Student Services Opening Times

Monday to Thursday
8.30am – 5.00pm

Friday 8.30am – 4.30pm

Appointments can be made outside of these hours by request.

Student Mentoring Service

The mentor team can help students work through any problems which may be preventing them from achieving at college, and will give support and encouragement to help students succeed and reach their potential. Students can self refer or be referred by their tutor. The mentors can be contacted through Student Services.

“The mentors are really friendly and always have time to talk if you are having trouble at college or at home.”

