

Please complete all parts of this form in blue or black ink using **BLOCK CAPITALS**

Personal Details

Address (permanent)

..... Postcode

Tel Home Tel Day Tel Mob

Email Vehicle Reg No. Or Bicycle Frame No

Any other address (term time)

Emergency Contact Name Tel No Day Tel No Eve

Address

Relationship to student Under 18s to give details of a family member, guardian or carer only

What year were you last in secondary education?

Which school, college or organisation?

In the last five years have you been excluded from school or college either permanently or for a period of one month or more? Yes No

Ethnic Origin

- | | |
|---|--|
| <input type="checkbox"/> 11 - Asian or Asian British - Bangladeshi | <input type="checkbox"/> 19 - Mixed - White & Asian |
| <input type="checkbox"/> 12 - Asian or Asian British - Indian | <input type="checkbox"/> 20 - Mixed - White & Black African |
| <input type="checkbox"/> 13 - Asian or Asian British - Pakistani | <input type="checkbox"/> 21 - Mixed - White & Black Caribbean |
| <input type="checkbox"/> 14 - Asian or Asian British - other Asian background | <input type="checkbox"/> 22 - Mixed - Any other mixed background |
| <input type="checkbox"/> 15 - Black or Black British African background | <input type="checkbox"/> 23 - White British |
| <input type="checkbox"/> 16 - Black or Black British - Caribbean | <input type="checkbox"/> 24 - White Irish |
| <input type="checkbox"/> 17 - Black or Black British - other Black background | <input type="checkbox"/> 25 - White - Any other White Background |
| <input type="checkbox"/> 18 - Chinese | <input type="checkbox"/> 98 - Any Other |

Learning Difficulty/Disability

 Please tick (✓) if you require help for

- | | | |
|--|---|---|
| <input type="checkbox"/> 1 - Moderate learning difficulty | <input type="checkbox"/> 1 - Visual impairment | <input type="checkbox"/> 9 - Complex disabilities |
| <input type="checkbox"/> 2 - Severe learning difficulty | <input type="checkbox"/> 2 - Hearing impairment | <input type="checkbox"/> 10 - Aspergers syndrome |
| <input type="checkbox"/> 10 - Dyslexia | <input type="checkbox"/> 3 - Disability affecting mobility | <input type="checkbox"/> 90 - Multiple disabilities |
| <input type="checkbox"/> 11 - Dyscalculia | <input type="checkbox"/> 4 - Other physical disability | <input type="checkbox"/> 97 - Other disability |
| <input type="checkbox"/> 19 - Other specific learning difficulty | <input type="checkbox"/> 5 - Other medical condition | |
| <input type="checkbox"/> 20 - Autism spectrum disorder | <input type="checkbox"/> 6 - Emotional/Behaviour difficulties | |
| <input type="checkbox"/> 90 - Multiple learning difficulties | <input type="checkbox"/> 7 - Mental health difficulty | |
| <input type="checkbox"/> 97 - Other learning difficulty | <input type="checkbox"/> 8 - Temporary disability after illness | |

For any other need, please give a brief indication of the support needed

Do you wish to discuss your needs with a member of staff? Yes No

Or I don't consider myself to have a learning need or disability

Are you a British citizen? Yes No What is your nationality?

Have you lived in the UK or EEA continuously for the last three years with no restrictions on your stay? Yes No

If no, are you married to a UK resident, and have you been a permanent resident in the UK/EEA for the past year? Yes No

If **you are not** a permanent UK/EEA resident, what was the date of your arrival in the UK/EEA and, what is your country of residence?

Are you an Asylum Seeker? Are you a Refugee?

Please give details of your highest qualifications

Qualification e.g. GCSE	Subject	Grade	Awarding Body	Date

Please indicate what your employment status will be on the first day of learning

Employed (16 + hours a week) Employed (less than 16 hours a week) Not employed

Is your employer paying your course fees? Yes No

Is your employer giving you time off work to attend college? Yes No

If your employer is paying your fees, please provide a letter from your employer confirming their responsibility for your course fees. If you do not provide a letter you will become liable for the outstanding balance of the course fees.

Employer Name Address

..... Postcode

Tel Email Contact Name

If you are currently receiving (or are dependent on someone receiving) any of the following benefits you may be entitled to have your tuition fees waived. Proof of your entitlement to benefit must be provided.

- Income support NASS benefit
- Jobseeker's allowance Housing benefit
- Working Tax credits* Council tax benefit
- Guaranteed pension credit ESA

Staff use
Evidence seen and copied
Ref No
Signed Date

* Working Tax Credits - annual household income must be less than £15,276.

Please show award notice TC602

Data Protection

Data Protection Act 1998 –The information you provide will be passed to the Learning and Skills Council (the LSC). The LSC is responsible for funding, planning and encouraging education and training for young people and adults in England, and is registered under the Data Protection Act 1998. The information you provide will be shared with other organisations for the purpose of administration, careers and other guidance, and statistical and research purposes. Other organisations with which we will share information include, the Department for Children, Schools and Families, the Department for Innovation, Universities and Skills, Connexions, Local Authorities, Higher Education Statistics Agency, Higher Education Funding Council for England, educational institutions and organisations performing research and statistical work on behalf of the LSC or its partners. The Managing Information Across Partners (MIAP) service is also operated by the Learning and Skills Council (LSC) for learners aged 14 years and over and learners registering for relevant post-14 qualifications. MIAP offers a Learner Registration Service to allocate Unique Learner Numbers (ULNs) which enable the individual to access a Learner Record Service. The Learner Record Service will offer the Learner the facility to access their participation and achievement data via a website and to share this with other organisations and individuals where permission is granted. More information about MIAP can be found at www.miap.co.uk or by telephoning 0845 6022589. If you wish to opt out of this service please use the contact details above. Learning activities may be part financed by the EU through the European Social Fund helping develop employment by promoting employability, business spirit and equal opportunities and investing in human resources. At no time will your personal information be passed to organisations for marketing or sales purposes. From time to time students may be contacted to take part in surveys aimed at monitoring performance, improving quality and planning future provision.

Tick this box if you do not wish to be contacted by the LSC or its partners.

Tick this box if you do not wish to be contacted about courses or learning opportunities.

Your photograph and personal details will be used by the College for College identity cards and for the purpose of security of yourself, the College, its staff, other third parties and to assist in identification. The College reserves the right to contact your parent/guardian, (if you are under 19 at the start of the programme), or your employer (if the employer is sponsoring you) about your progress. The College welcomes the Disability Discrimination Act and will make reasonable adjustments to avoid disadvantage to any disabled persons.

Learner Authorisation

In order to ensure the College can provide an appropriate, safe environment for its learners, staff and visitors, all learners are required to disclose any unspent convictions. Disclosing an unspent conviction will not automatically exclude you from enrolment but may be used when considering your application or enrolment. The College may need more information in order to assist with the decision making process. Spent convictions should not be disclosed.

Tick this box if you have an unspent conviction or one that can never become spent.

I confirm that the information I have provided on this form is correct and that Redcar & Cleveland College can store process and distribute personal data as outlined in the Data Protection Act 1998 detailed above. Whilst I am a learner I agree to fulfil my obligations under this learning agreement and to comply with College rules. The College reserves the right not to confirm enrolment. I have received initial guidance and counselling in relation to my learning programme and have been provided with help and support in completing this form. It is my personal responsibility to inform the College of any change of circumstances that will affect my eligibility or status as a learner. I understand that if I have provided false information the College may take action against me to reclaim the tuition fees and any support costs. By providing your data you are consenting to the College contacting you.

Student signature Date

I am confident the Student meets the entry criteria for the programme of study/Apprenticeship.

Tutor signature Date