

Break through into something new...

with our January starts!

4th edition



REDCAR &
CLEVELAND
COLLEGE

RAISING ASPIRATIONS
EXCEEDING EXPECTATIONS



It's time to improve your career and job prospects. Gain the skills you'll need from our wide range of courses starting in January, February and March 2012.

Get the skills to help you gain success in 2012 and enrol now on one of our many part-time courses starting from January.

Open evening

Wednesday 22 February 2012
5.00pm – 8.00pm
Everyone welcome



Course fees

Tuition fee, exam and registration fee remission may be available if you receive income based job seekers allowance or work related employment support allowance. Tuition fee remission (excluding exam and registration fees) may also be available to those who are unemployed and in receipt of other benefits. Please contact us to find out more.

Note: Full cost and Higher Education courses will not be eligible for fee remission, discounts or instalment payments.

Every effort has been made to make this prospectus as accurate as possible. However, it should only be used as a general guide to course and fee information. The College reserves the right to make amendments in the spirit of implementing improvements or to withdraw a course in the event of insufficient demand at any time. All fees are subject to review.

Built Environment

Course	Level	Start Date	Day	Time	Duration	Course fees	Other fees	Code
Site Management Cert/Diploma CIOB	4	25/01/12	Wed	15.30-21.00	2 years	£635 per year	£90	BS007 BS017
Basic Construction Skills Award Multiskills/DIY	1	17/01/12 20/01/12	Tue or Fri	18.00-20.30 09.00-12.00	20 weeks	£205	£55	BS031
Basic Construction Skills Certificate Multiskills/DIY	1	19/01/12 20/01/12	Thu Fri	09.00-16.00	20 weeks	£305	TBC	CJ017
Basic Construction Skills Plastering	1	17/01/12	Tue	18.00-20.00	20 weeks	£205	£55	PL012
Housing Maintenance Certificate	2	19/01/12	Thu	13.00-19.45	20 weeks	£295	TBC	CJ018
Basic Construction Skills Award Plumbing	1	17/01/12	Tue	09.00-12.00	20 weeks	£205	£55	TBC
Basic Construction Skills Certificate Plumbing	1	19/01/12 20/01/12	Thu Fri	09.00-16.00	20 weeks	£305	TBC	PG011

Renewable Energy

Course	Level	Start Date	Day	Time	Duration	Course fees	Other fees	Code
Renewable Energy Awareness		17/01/2012 28/02/2012 17/04/2012	Tue	18.00-20.30	5 weeks	£195.00 ●		FC120
EAL Accredited Solar Thermal Hot Water System Installation		20/02/2012 19/03/2012 16/04/2012 21/05/2012 11/06/2012	Mon	09.00-16.00	4 days	£625.00 ●		FC174
Solar Thermal Hot Water System Installation & Maintenance		20/02/2012 19/03/2012 16/04/2012 21/05/2012 11/06/2012	Mon	09.00-16.00	5 days	£795.00 ●		FC175
Solar Photovoltaic System Installation		06/02/2012 05/03/2012 02/04/2012 14/05/2012	Mon	09.00-16.00	4 days	£625.00 ●		FC176
Solar Photovoltaic System Installation & Maintenance		06/02/2012 05/03/2012 09/04/2012 14/05/2012	Mon	09.00-16.00	5 days	£795.00 ●		FC177
Heat Pump Installation & Maintenance		27/02/2012 26/03/2012 23/04/2012 18/06/2012	Mon	09.00-16.00	5 days	£795.00 ●		FC178
Solar Thermal Systems First Fix Installer		13/02/2012 12/03/2012 28/05/2012	Mon	09.00-16.00	1 day	£195.00 ●		FC179
Solar Photovoltaic System First Fix Installer		14/02/2012 08/05/2012 29/05/2012	Tue	09.00-16.00	1 day	£195.00 ●		FC180
BPEC Rainwater & Grey Water Harvesting		13/03/2012 01/05/2012	Tue	09:00-16:00	2 days	£450.00 ●		FC181

Please see pages 6, 7 & 8 for our Gas Centre courses.

● Not eligible for college discounts or fee remission

Business Management & Administration

Course	Level	Start Date	Day	Time	Duration	Course fees	Other fees	Code
Computerised Book-keeping Award IAB	1	10/01/12	Tue	18.00-20.00	10 weeks	£90	£32	BA066
Customer Service NVQ Diploma	4	By negotiation			1 year	Contact us ●	£150	FC087
Door Supervisors National Certificate	2	09/01/12 12/03/12	Mon Mon	09.30-15.30	30 hours (1 week)	£160 ●	£45	FC063
Effective Team Building, Coaching and Mentoring UCCE TU	4	11/01/12	Wed	18.00-21.00	8 weeks	£210 ●		BA034
Management Award ILM	5	17/01/12	Tue	18.00-21.00	31 hours	TBC		BA021
Managing People UCCE TU	4	14/03/12	Wed	18.00-21.00	8 weeks	£210 ●		BA033
Management NVQ Certificate	3	By negotiation			1 year	Contact us ●	£120	FC124
Management NVQ Diploma ILM	5	By negotiation			1 year	Contact us ●	£170	FC085
Management NVQ Diploma ILM	7	By negotiation			1 year	Contact us ●	£209	FC086
Minute Taking Introductory	CC	20/02/12 14/05/12	Mon Mon	13.00-16.00	½ day	£50 ●		FC004
Team Leading Award	2	29/02/12	Wed	18.00-21.00	7 weeks	TBC		BA065
Telephone & Reception Skills	CC	27/02/12 21/05/12	Mon Mon	09.00-12.00	½ day	£50 ●		FC003
Dealing with Difficult People	CC	19/03/12 11/06/12	Mon Mon	09.30-16.30	1 day	£40 ●		FC002

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UCPD = University Certificate in Professional Development UCCE = University Certificate in Continuing Education

Childcare

Course	Level	Start Date	Day	Time	Duration	Course fees	Other fees	Code
Child Development UCCE TU	4	10/01/12	Tue	17.00-20.00	11 weeks	£210 ●		CC018
Enhancing Learning in Early Years UCCE TU	5	17/01/12	Tue	17.00-21.00	8 weeks	£210 ●		CC019
Introduction to Child Psychology & Child Development	CC	13/01/12 Other dates on demand	Fri	09.00-12.00	½ day	£25 ●	£10	FC119
Practical Awareness & Preventative Strategies for Dealing with Challenging Behaviour	CC	24/02/12 Other dates on demand	Fri	09.30-16.30	1 day	£50 ●	£10	FC116
Supporting Children with Disabilities & those with Special Needs TU	4	22/03/12	Thu	16.00-18.00	8 weeks	£105 ●		CC025

Computing & IT

Course	Level	Start Date	Day	Time	Duration	Course fees	Other fees	Code
Excel Basic 2007	CC	27/01/12	Fri	09.00-16.00	1 day	£95 ●		FC012
Excel Intermediate 2007	CC	10/02/12	Fri	09.00-16.00	1 day	£95 ●		FC013
Excel Advanced 2007	CC	20/01/12	Fri	09.00-16.00	1 day	£95 ●		FC036
PowerPoint Basic 2007	CC	03/02/12	Fri	09.00-16.00	1 day	£95 ●		FC014
Word Basic 2007	CC	10/02/12	Fri	09.00-16.00	1 day	£95 ●		FC010
Word Intermediate 2007	CC	10/02/12	Fri	09.00-16.00	1 day	£95 ●		FC011
Introduction to Web Development	CC	13/02/12 08/06/12	Mon Fri	09.00-16.00 09.00-16.00	1 day 1 day	£75 ● £75 ●		FC137

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Counselling

Course	Level	Start Date	Day	Time	Duration	Course fees	Other fees	Code
Counselling Skills Certificate	2	10/01/12 16/04/12	Tue Mon	18.00-21.00 13.00-16.00	10 weeks 10 weeks	TBC ● TBC ●		CN011
Counselling Skills Award	2	09/01/12 16/04/12	Mon	13.00-16.00	10 weeks	£90	£40	CN008

Electrical

Course	Level	Start Date	Day	Time	Duration	Course fees	Other fees	Code
IEE Wiring Regulations 17th Edition C&G 2382 Incorporating Amendment 1	3	11/01/12	Wed	18.00-20.00	12 weeks	£165 ●	£35	FC042



Gas Centre

Course	Level	Start Date	Time	Duration	Course fees	Other fees	Code
CKR1 Reassessment		As required		½ day	£115 ●	£35	GC002
CKR1 Initial Assessment		As required		½ day	£150 ●	£35	GC002
CKR1 Training		As required		½ day	£95 ●		GC002
CCN1/Reassessment		As required	09.00-17.00	2 days	£325 ●	£35	GC004
CCN1/Appliances Reassessment Training		As required	09.00-17.00	1 day	£200 ●		GC004
CCN1 Initial Domestic Gas Safety Assessment		As required	09.00-17.00	2 days	£400 ●	£35	GC004
CCN1 Initial Core Domestic Gas Safety Training		As required	09.00-17.00	2 days	£340 ●		GC004
CENWAT Initial Assessment		As required		½ day	£150 ●	£35	GC018

Many Gas Centre courses run on a weekly or monthly basis with small student groups. See the Gas Centre section on our website, or contact us for further information. Please see pages 2 & 3 for our Built Environment and Renewable Energy courses.

continued

● Not eligible for college discounts or fee remission

Gas Centre *continued*

Course	Level	Start Date	Time	Duration	Course fees	Other fees	Code
CENWAT Reassessment		As required		½ day	£115 ●	£35	GC018
CENWAT Training		As required		½ day	£95 ●		GC018
CCN1 Reassessment Appliances Package		As required		2 days	POA ●	£70	GC004
Domestic Unvented Hot Water Storage Systems		As required	09.00-17.00	1 day	£220 ●		GC011
Domestic Unvented Hot Water Storage Systems Reassessment		As required		½ day	£85 ●	£27.50	GC011
COCDN1 Assessment Commercial Gas Changeover to Domestic		As required	09.00-17.00	2 days	£325 ●	£35	GC014
COCDN1 Training Commercial Gas Changeover to Domestic		As required	09.00-17.00	1 day	£200 ●		GC014
CPA1 Combustion Performance Analysis Assessment		As required		2 hours	£75 ●	£35	GC013
CPA1 Combustion Performance Analysis Training		As required		2 hours	£50 ●		GC013
DAH1 Initial Assessment		As required		½ day	£150 ●	£35	GC005
DAH1 Training		As required		½ day	£95 ●		GC005
DAH1 Reassessment		As required		½ day	£115 ●	£35	GC005
Water Regulations		As required	09.00-17.00	1 day	£170 ●		GC012
HTR1 Initial Assessment		As required		½ day	£150 ●	£35	GC006
HTR1 Reassessment		As required		½ day	£115 ●	£35	GC006
HTR1 Training		As required		½ day	£95 ●		GC006
Legionella Disinfection of Water Systems		As required	09.00-17.00	1 day	£240 ●		GC010

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continued

Gas Centre *continued*

Course	Level	Start Date	Time	Duration	Course fees	Other fees	Code
Legionella Risk Assessment of Cold and Hot Water Systems in Residential Accommodation		As required	09.00-17.00	1 day	£240 ●		GC009
MET2 Initial Assessment		As required		½ day	£115 ●	£40	GC007
MET2 Reassessment		As required		½ day	£115 ●	£40	GC007
MET2 Training		As required		½ day	£95 ●		GC007
Part L Energy Efficiency		As required	09.00-17.00	1 day	£120 ●	£35	GC008
Renewables Awareness*		As required	09.00-17.00	2 days	£240 ●	£27.50	GC015
BPEC Domestic Gas Foundation*		As required		16 weeks	£1650 ●	£75	GC016

Many Gas Centre courses run on a weekly or monthly basis with small student groups. See the Gas Centre section on our website, or contact us for further information. Please see pages 2 & 3 for our Built Environment and Renewable Energy courses.

*Subject to approval

Hair, Beauty & Holistics

Course	Level	Start Date	Day	Time	Duration	Course fees	Other fees	Kit/uniform costs	Code
Indian Head Massage Certificate	3	20/03/12	Tue	17.30-20.30	12 weeks	£230 ●	£36 + £16 lifetime registration	Uniform £44	FC071
Thermal Auricular Therapy	CC	19/03/12	Mon	9.30-16.30	1 day	£67 ●			FC019
Scalp Massage Award	2	21/02/12 17/04/12	Tue Tue	9.30-15.30	2 days	£111 ●	£36 + £16 lifetime registration		FC112

continued

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Hair, Beauty & Holistics continued

Course	Level	Start Date	Day	Time	Duration	Course fees	Other fees	Kit/uniform costs	Code
Contact Dermatitis Award	2	28/02/12 24/04/12	Tue Tue	9.30-16.30	1 day	£72 ●	£32		FC113
Introduction to Hairdressing as a Career	1	12/01/12	Thu	17.30-20.30	11 weeks	TBC			HA016
Introduction to a Career in Beauty	1	12/01/12	Thu	17.30-20.30	11 weeks	TBC			BE031
Intimate Female Waxing	CC	23/01/12	Mon	9.30-16.30	1 day	£67 ●			FC015
Individual Lash Extensions	CC	20/02/12	Mon	9.30-16.30	1 day	£176 ●			FC166
Semi Permanent Mascara	CC	27/02/12	Mon	9.30-16.30	1 day	£176 ●			FC167
Threading	CC	05/03/12	Mon	9.30-16.30	1 day	£56 ●			FC168
Spray Tanning	CC	16/02/12	Thu	9.30-16.30	1 day	£67 ●			FC169
The Power of Crystals to Aid Healing	CC	06/02/12	Mon	9.30-16.30	1 day	£67 ●			FC170
Stone Therapy Massage	CC	16/04/12	Mon	9.30-16.30	2 days	£136 ●			FC072
Bridal Hairstyling	CC	16/02/12	Thu	9.30-16.30	1 day	£56 ●			FC171
Indian Head Massage for Hairdressers	CC	26/04/12	Thu	9.30-16.30	1 day	£67 ●			FC071

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Health & Care

Course	Level	Start Date	Day	Time	Duration	Course fees	Other fees	Code
Food Safety in Catering	2	27/01/12 24/02/12 23/03/12	Fri Fri Fri	09.00-17.00	1 day	£41 ●	£12	FC061
Introduction to Infection Control & Procedures	CC	07/02/12	Tue	09.30-16.00	1 day	£49 ●		FC115
Recognising the Health Needs of Adults with a Disability	CC	01/03/12	Thu	09.30-12.00	½ day	£15 ●		FC117
Employers Responsibilities in Promoting Public Health to Clients & Workforce	CC	17/01/12 10/07/12	Tue Tue	13.00-16.00	½ day	£25 ●		FC118

Health & Safety

Course	Level	Start Date	Day	Time	Duration	Course fees	Other fees	Code
Abrasive Wheels	CC	13/01/12 20/04/12	Fri Fri	09.00-12.00	½ day	£75 ●		FC027
CSCS Revision Day plus test		20/01/12 27/04/12	Fri Fri	09.00-16.00	1 day	£100 ●	£35	FC029
Health and Safety Awareness – Working at Heights	CC	13/01/12 20/04/12	Fri Fri	13.00-16.00	½ day	£50 ●		FC032
Health and Safety – Training for Operatives	CC	27/01/12 04/05/12	Fri Fri	09.00-16.00	1 day	£95 ●		FC030
IOSH Working Safely		06/01/12 Plus additional dates throughout the year as required.	Fri	09.00-16.00	1 day	£115 ●		FC033
Manual Handling	CC	20/01/12 Plus additional dates throughout the year as required.	Fri	09.00-12.00	½ day	£40 ●		FC031

continued

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Health & Safety continued

Course	Level	Start Date	Day	Time	Duration	Course fees	Other fees	Code
NEBOSH National Certificate in Construction Health & Safety	3	21/02/12	Tue	09.00-17.00	14 weeks	£1295 ●		FC075
NEBOSH National Certificate in Construction Health & Safety for holders of the General Certificate	3	27/03/12	Tue	09.00-17.00	9 weeks	£845 ●		FC076
NEBOSH National Certificate in Fire Safety & Management for holders of the General Certificate	3	27/03/12	Tue	14.00-18.15	8 weeks	£495 ●		FC078
NEBOSH National General Certificate in Occupational Health & Safety	3	21/02/12	Tue	14.00-21.00	13 weeks	£745 ●		FC079
Occupational Health and Safety NVQ	3	08/02/12	Wed	TBC	TBC	Contact us	TBC	FC138
NEBOSH Award in Health & Safety at Work	2	01/02/12 Various	Wed Fri	09.00-12.00	4 days	£245 ●		FC049
NEBOSH Award in Health & Safety for the Process Industries	2	08/02/12 Various	Wed Fri	09.00-12.00	8 days	£450 ● (full programme) £250 ● (units 1 & 2)		FC048
IOSH Managing Safety	2	13/01/12 02/03/12	Fri Fri	09.00-16.30	4½ days	£265 ●	£25	FC122
NEBOSH National Certificate in the Management of Health & Well-Being at Work*	3	TBC	Wed or Thu	09.00-12.00	12 weeks	TBC ●		FC140

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First Aid

Course	Level	Start Date	Day	Time	Duration	Course fees	Other fees	Code
Emergency First Aid at Work	N/A	04/01/12 22/02/12 or as required	Wed Wed	09.00-16.00	1 day	£55 ●		FC094
First Aid at Work Update	N/A	As required			3 hours	£25 ●		FC095
First Aid at Work	N/A	13 & 20/01/12 14-17/02/12 or as required	Fri Tue	09.00-16.00	3 days	£175 ●		FC096
First Aid at Work - Requalification	N/A	25-26/01/12 or as required	Wed	09.00-16.00	2 days	£150 ●		FC097
Automated External Defibrillation (AED) Training	N/A	11/01/12 or as required	Wed	09.00-12.00	3 hours	£35 ●		FC098

Public Services

Course	Level	Start Date	Day	Time	Duration	Course fees	Other fees	Code
Security Guarding Award	2	24/01/12	Tue	18.00-21.00	8 weeks	£111 ●	£27	FC106

Sport

Course	Level	Start Date	Day	Time	Duration	Course fees	Other fees	Code
Community Sports Leader Award	2	25/01/12	Wed	18.00-21.00	12 weeks	£50 ●		FC103
Instructing Circuit Training Sessions Award	2	24/01/12	Tue	18.00-21.00	12 weeks	£160 ●	£31 + £16 lifetime registration fee	FC128
Certificate in Fitness Instructing	2	07/02/12	Tue	18.00-21.00	18 weeks	£455	£89	SP005
Award in the Principles of Coaching Sports*	1	26/01/12	Thu	18.00-20.00	12 weeks	£185	£21	SP016

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Teaching & Assessing

Course	Level	Start Date	Day	Time	Duration	Course fees	Other fees	Code
Understanding Principles & Practices of Assessment Award	3	Flexible by negotiation				Contact us ●	£26	FC114
Preparing to Teach in the Lifelong Learning Sector (7303) BTEC Award	3	17/01/12 09/02/12	Tue Thu	18.00-21.00 10.00-13.00	10 weeks 10 weeks	£148 ●	£32	FC060
Assessing Vocational Achievement Certificate	3	Flexible by negotiation				£245	£63	TE008
Leading Internal Quality Assurance of Assessment Processes & Practices Award	4	Flexible by negotiation				£260	£63	TE009
Teaching Mathematics (Numeracy) in the Lifelong Sector UCPD TU	4 & 5	12/01/12	Thu	16.30-20.30	20 weeks	£525 ●		LS015
Types of Learning Difficulty and/or Disability UCCE TU	5	21/02/12	Tue	17.00-21.00	10 weeks	£210 ●		TE007
Analysing Practice Relating to Learning Difficulties and/or Disabilities UCCE TU	5	10/01/12	Tue	18.00-21.00	11 weeks	£210 ●		CC024
Teaching in the Lifelong Learning Sector (7304) BTEC Cert	3	10/01/12	Tue	18.00-21.00	20 weeks	£260	£75	TE002
Promoting Inclusion for Individuals with Learning Difficulties and/or Disabilities UCCE TU	5	17/04/12	Tue	18.00-21.00	10 weeks	£210 ●		CC023

Travel & Tourism

Course	Level	Start Date	Day	Time	Duration	Course fees	Other fees	Code
Resort Representatives Award	2	25/01/12	Wed	18.00-20.00	18 weeks	£225 ●	£43	FC131

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Real skills for the real world



Redcar & Cleveland College's Apprenticeship programme turns people into talented and skilled employees who can be a true asset to businesses. We work to support both the apprentice and employer to ensure the training meets the required standards to achieve success for all.

What is an Apprenticeship?

An Apprenticeship is a training programme that combines practical on-the-job training with technical instruction in a specific industry sector, leading to a qualification that is truly valued by employers.

Employees on an Apprenticeship programme spend most of their time working on-the-job with their

employer, with off-the-job training completed at college on a day-release basis. The amount of hours spent at college and attendance times vary depending on the Apprenticeship and the needs of the employer.

The College has a flexible approach in supporting employers, meaning all our Apprenticeships are provided in a way that best suits the employer and their needs. This is achieved by developing a close relationship and a regular communication exchange with the employer.

Who are they for?

Apprenticeships are open to anyone aged over 16 years, whether school leavers starting out on a career or those currently employed and looking to progress and upgrade their skills. Equally, Apprenticeships can be a route towards a change of career and acquiring a whole new set of skills.

Employees must have a job that matches their chosen Apprenticeship and their employer must have agreed to give the employee the opportunity to fulfill the range of tasks necessary to achieve the NVQ qualification.

Whilst on an Apprenticeship programme, employees will earn at least the minimum wage. This could be either a weekly or an hourly rate, depending on the specific programme.

Our Apprenticeships make everyone a winner...

Advanced Apprenticeships

Advanced Apprenticeships provide a high-quality route into work for individuals aged 16 years and above. They are intended to offer an alternative to A levels.

A good choice for business...

Our Apprenticeship courses turn people into talented and skilled employees who can be a true asset to your business.

Apprenticeships and Advanced Apprenticeships are available in:

- Accountancy
- Beauty Therapy
- Brickwork
- Business Administration including the **NEW** Legal Pathways Apprenticeship
- Children's Care, Learning & Development
- Construction Maintenance Operations
- Customer Service
- Electrical
- Hairdressing
- Health and Social Care
- Housing*
- IT
- Local Environmental Services
- Maintenance Operations

- Management
- Nail Services
- Painting & Decorating
- Plastering
- Plumbing
- Retail
- Spa Therapy
- Supporting Teaching and Learning in Schools
- Team Leading
- Wood Occupations

*Subject to approval

For full details on all our Apprenticeship Programmes, see our latest brochure, or visit the website.



**Whatever course you're interested in we have something for everyone!
Download or pick up a copy of our prospectuses to find the course that's
right for you.**



Leaving school in 2012?

Get in touch with us now to talk about your options to study full-time at Redcar & Cleveland College.



Interested in Apprenticeships?

Redcar & Cleveland College offers a range of Apprenticeship programmes designed to turn people into talented and skilled employees. Good for you and good for business!



Higher Education

Our fantastic new Higher Education & Conference Centre is now open for students wishing to study part-time for a higher-level qualification.



Business Training Solutions

See our wide range of short updating courses developed to meet the training needs of local employers. Bespoke training is also available to address specific requirements.