

REDCAR AND CLEVELAND COLLEGE

PERSONNEL SPECIFICATION

JOB TITLE Hourly Paid Lecturer

FACTOR	ESSENTIAL	DESIRABLE
To be assessed from application form		
Qualifications	<ul style="list-style-type: none"> • Relevant professional qualification, normally at Level 3 in chosen curriculum area. • Ability to work towards a teaching qualification. 	<ul style="list-style-type: none"> • Level 4 qualification in chosen curriculum area. • TDLB or A/V unit awards or willingness to obtain • Certificate in Education/730 or willing to work towards. • First Aid Qualification
Experience/ Knowledge	<ul style="list-style-type: none"> • Relevant experience working within the appropriate subject area. 	<ul style="list-style-type: none"> • Experience of working with awarding bodies • Knowledge of assessment methods and recording systems • FE knowledge/experience • Relevant teaching experience
To be assessed at interview		
Skills/Abilities	<ul style="list-style-type: none"> • Able to work flexibly and effectively as a member of the team • Good IT and administrative skills • Able to work with a range of learners • Good communication and interpersonal skills, both verbal and written • Good time management and ability to meet deadlines • Good organisational skills. 	<ul style="list-style-type: none"> • Ability to liaise with external organisations and community groups. • Awareness of Health and Safety and Risk Assessment issues
Other	<ul style="list-style-type: none"> • Committed to equality and diversity • Positive and enthusiastic attitude • Evidence of ongoing commitment to professional development • Willingness to undertake staff development and training as required • Able to work flexibly throughout the week to include evenings when necessary • Ability to empathise with students from a variety of ages and backgrounds. 	<ul style="list-style-type: none"> • Clean driving licence • Willing to work on and off site if required