

**REDCAR AND CLEVELAND COLLEGE**  
**PERSONNEL SPECIFICATION**

**JOB TITLE**      Hourly Paid Assessor

<b>FACTOR</b>	<b>ESSENTIAL</b>	<b>DESIRABLE</b>
<b>Qualifications</b>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Relevant qualification equivalent to NVQ 3</li> <li><input type="checkbox"/> A units or ability to work towards</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Higher level vocational qualification</li> <li><input type="checkbox"/> V Units</li> <li><input type="checkbox"/> Teaching qualification</li> <li><input type="checkbox"/> Health &amp; Safety Certificate</li> <li><input type="checkbox"/> Professional Qualification development</li> </ul>
<b>Experience/ Knowledge</b>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Relevant and recent industrial experience</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Relevant teaching/ training experience</li> <li><input type="checkbox"/> Experience of working with awarding bodies</li> <li><input type="checkbox"/> Experience of assessing NVQ learners</li> <li><input type="checkbox"/> Maintain currency in professional subject area</li> </ul>
<b>Skills/Abilities</b>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Good communication skills and interpersonal skills, both verbal and written</li> <li><input type="checkbox"/> IT skills</li> <li><input type="checkbox"/> Ability to work on own initiative and as part of a team</li> <li><input type="checkbox"/> Good organisation and administrative skills</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Skills related to specific area of work</li> <li><input type="checkbox"/> Ability to teach</li> </ul>
<b>Other</b>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Committed to Equality &amp; Diversity</li> <li><input type="checkbox"/> Flexible/adaptable</li> <li><input type="checkbox"/> Driving licence or ability to work between campuses/outreach centres/ construction sites</li> <li><input type="checkbox"/> Awareness of Health &amp; Safety</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> First Aid certificate</li> <li><input type="checkbox"/> Membership of professional body</li> </ul>