

NEBOSH National General Certificate in Occupational Health & Safety Level 3

Course Details

The course programme deals with:

- Hazards and safe systems of work.
- Fire prevention measures and actions in the event of a fire.
- Controlling health hazards.
- Methods of controlling risks.
- Effective communication.
- Investigation of accidents and other incidents, and the maintenance of records.
- Compliance with general legislation.
- Inspections of workplaces.

On successful completion, you should be able to:

- Identify the common hazards and unsafe practices likely to be found in workplaces and know the appropriate preventative and protective measures to be taken.
- Advise on appropriate action to minimise the risk of fire in the workplace and assist in the development of procedures to deal with fires.
- Monitor management's policies, procedures and performance in ensuring health and safety in the workplace.
- Assist in the preparation and regular review of statements of health and safety policy.
- Describe how human and organisational factors can affect health and safety performance.
- Use protective and reactive strategies to prevent or control the risk of accidents and ill-health.
- Specify the health and safety training needs of the young, inexperienced and newly-appointed persons.
- Communicate effectively on health and safety matters.
- Prepare internal memoranda, letters and formal reports on health and safety.
- Identify sources of guidance and advice on health and safety.
- Maintain an information retrieval system and disseminate information when needed.
- Liaise with safety committees and facilitate relations with worker representatives.
- Investigate events which led, or might have led to death, injury, ill-health or a dangerous occurrence. Prepare formal reports and make logical and cost effective proposals to prevent a repetition.
- Maintain records of the events.
- Identify the main requirements of health, safety and welfare legislation and approved codes of practice which apply to the workplace.
- Assist management in the preparation and review of statements of health and safety policies.

- Use reference materials to identify the requirements of health and safety legislation and to ensure sound health and safety practices.
- Select an appropriate safety monitoring technique for a given work situation.
- Undertake workplace inspections, note any hazards and the way they are safeguarded, safe and unsafe working practices, and recommend appropriate and cost effective remedial action.

A Course for

Suitable for all personnel who are involved with Health and Safety in the workplace, will also provide a route to the course which prepares for the Certificate in Construction Health and Safety.

According to the Management of Health and Safety at Work Regulations 1999, every company is to appoint a competent person in Health and Safety. The NEBOSH General Certificate will satisfy this requirement.

Entry Requirements

No formal entry requirements are necessary.

Assessment

NEBOSH external examination to include:

- 1 Practical assessment and written report (2 hours).
- 2 Hazards in the workplace (2 hours).
- 3 Management of Health & Safety (2 hours).

Learning Outcome

This course prepares students for the examination of The National Examination Board in Occupational Safety & Health (NEBOSH).

Progression after Programme

- Either the National Certificate in Construction Health & Safety (also available at Redcar & Cleveland College).
- Or the National Diploma in Occupational Health & Safety.

Books/Materials

Students should be fully conversant with:

Material covered in the Health & Safety Executive booklets Essentials of Health & Safety at Work, and Human Factors in Industrial Safety, both published by HMSO; Principles of Health and Safety at Work - IOSH Publication.

The main items of legislation, as outlined in the new syllabus, that apply generally to workplaces. (New legislation will not be examinable until six months notice has been given. Notices will be made in the Board's Certificate Bulletin and also in the IOSH journal The Safety and Health Practitioner).

Additional Information

NEBOSH - The National Examination Board in Occupational Safety and Health is an independent examining body which was founded in 1979, and has established itself as the authoritative national examining body in occupational safety and health. The current system of vocational qualifications has been developed to meet the safety and health training needs of industry, commerce, and public services in the 1990s.

**ALL FEES ARE SUBJECT TO REVIEW
PLEASE REFER TO PART TIME PROSPECTUS**

FACTFILE	
Attendance	Part Time
Duration	13 weeks
Starting	06/09/2011 21/02/2012
Timetable	Tuesday 14.00–21.00
Course Tutors	Colin Willis/J Jordan
Revision Date	June 2011
Division	Construction